



### 30 Day Notice to Vacate

I, \_\_\_\_\_ hereby give my 30 Day written notice to vacate the property at: \_\_\_\_\_.

The last day of tenancy will be on: \_\_\_\_\_. It is my/our understanding that the property will go back on the rental market, I will allow it to be shown with reasonable notice – not to exceed 48 hours notice. I understand that I am responsible for the property until the keys are returned. I understand that I will be charged the pro-rated rent for any additional days the keys are kept. I understand that if the rental agreement is a month-to-month agreement, the same applies with this 30 Day Notice. I understand that if I am breaking the lease, I am responsible for the unit until said lease is up or another qualified tenant is secured. This means that I am responsible for the rent, utilities, and any other charges. I understand that my security deposit is not to be used as the last month's rent. If rent is not paid on the first of the month and I am late paying said last month's rent, there will be late fees, postage, and possible other charges added to the rent.

All residents are vacating property? Yes\_\_ No\_\_ \* security deposit remains with the property until all tenants have vacated.

Forwarding address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Current phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Would you like to be present at the move-out walkthrough? \_\_\_\_\_

Please contact our office 1 week prior to move-out to schedule an appointment, if we do not hear from you we will assume that you do not want to be present for the walk-thru and you can turn in keys to our office.

PRE-INSPECTION OF PROPERTY - done within 48 hours of receipt of this notice. Please schedule with the front desk.

\_\_\_\_\_  
Tenant - Print Name

\_\_\_\_\_  
Tenant - Print Name

\_\_\_\_\_  
Tenant - Signature

\_\_\_\_\_  
Tenant - Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date